

14 September 2018

Our Ref Cabinet 25.09.18
Your Ref.
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To: Members of the Cabinet:

Councillor Lynda Needham, Leader of the Council (Chairman)
Councillor Julian Cunningham, Executive Member for Finance and IT & Deputy Leader of the Council (Vice-Chair)
Councillor David Barnard, Executive Member for Leisure and Green Issues
Councillor Tony Hunter, Executive Member for Community Engagement and Rural Affairs & Chairman of Royston and District Committee
Councillor David Levett, Executive Member for Planning, Enterprise and Transport
Councillor Bernard Lovewell, Executive Member for Housing and Environmental Health
Councillor Michael Weeks, Executive Member for Waste Management, Recycling and Environment

You are invited to attend a

MEETING OF THE CABINET

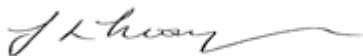
to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES, GERON ROAD,
LETCWORTH GARDEN CITY**

on

TUESDAY, 25TH SEPTEMBER, 2018 AT 7.30 PM

Yours sincerely,



Jeanette Thompson
Service Director – Legal and Community

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 31 JULY 2018 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 31 July 2018.	(Pages 1 - 12)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Cabinet at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote	
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from the public including: 1. Hitchin BID; 2. Letchworth Garden City BID.	
6. ITEMS REFERRED FROM OTHER COMMITTEES Any Items referred from other committees will be circulated as soon as they are available.	
7. HITCHIN AND LETCHWORTH BUSINESS IMPROVEMENT DISTRICTS (BIDS) RENEWAL REPORT OF THE COMMUNITIES MANAGER To obtain Cabinet's endorsement of proposals to progress to renewal ballots for the Business Improvement Districts (BIDs) for Hitchin and Letchworth.	(Pages 13 - 114)

- 8. STRATEGIC PLANNING MATTERS** (Pages 115 - 136)
REPORT OF THE SERVICE DIRECTOR – REGULATORY
- The purpose of this report is to inform Members of the current positions regarding:
- Other Local Plans and Examinations;
 - North Hertfordshire Local Plan;
 - Neighbourhood Plans;
 - Government announcements;
 - Strategic Planning.
- 9. COUNCIL TAX REDUCTION SCHEME 2018/2019** (Pages 137 - 146)
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS
- To provide Cabinet with an update on how the scheme is operating and consider whether any changes should be made to the Council Tax Reduction Scheme (CTRS) for year seven (2019/2020).
- 10. TRANSFER OF LETCHWORTH GARDEN CITY MUSEUM COLLECTIONS FROM NORTH HERTFORDSHIRE DISTRICT COUNCIL (NHDC) MUSEUM SERVICE TO THE LETCHWORTH GARDEN CITY HERITAGE FOUNDATION (LGCHF) GARDEN CITY COLLECTION** (Pages 147 - 156)
REPORT OF THE CULTURAL SERVICES MANAGER
- To consider the transfer of ownership of those museum collections relating to Letchworth Garden City to the Letchworth Garden City Heritage Foundation (LGCHF).
- 11. FUTURE OF TOWN LODGE SITE** (Pages 157 - 164)
REPORT OF THE DEPUTY CHIEF EXECUTIVE
- To consider options for the future of Town Lodge, Letchworth now that the District Council has vacated the building after its temporary use for decanting office space during the refurbishment of the District Council offices in Gernon Road, Letchworth.
- 12. NORTH HERTFORDSHIRE MUSEUM AND HITCHIN TOWN HALL: ACQUISITION OF 14/15 BRAND STREET** (Pages 165 - 174)
REPORT OF THE DEPUTY CHIEF EXECUTIVE
- The purpose of this report is to further advise Cabinet of the progress of discussions for the acquisition of 14 and 15 Brand Street from Hitchin Town Hall Ltd (HTHL).

- 13. EXCLUSION OF PRESS AND PUBLIC** (Pages 175 - 176)
To consider passing the following resolution:
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following reports will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act.
- 14. FUTURE OF TOWN LODGE SITE** 177 - 196
REPORT OF THE DEPUTY CHIEF EXECUTIVE
- To consider options for the future of Town Lodge, Letchworth now that the District Council has vacated the building after its temporary use for decanting office space during the refurbishment of the District Council offices in Gernon Road, Letchworth.
- 15. NORTH HERTFORDSHIRE MUSEUM AND HITCHIN TOWN HALL:
ACQUISITION OF 14/15 BRAND STREET** 197 - 202
REPORT OF THE DEPUTY CHIEF EXECUTIVE
- To advise Cabinet on the confidential aspects of the progress of discussions for the acquisition of 14 and 15 Brand Street from Hitchin Town Hall Ltd (HTHL).